



CABINET

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| DATE: | Friday, 29 January 2021 |
| TIME: | 10.30 am |
| VENUE: | Meeting to be held pursuant to provisions of Statutory Instrument 2020/392. Link to the live stream will be available via https://www.tendringdc.gov.uk |

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| MEMBERSHIP: | |
| Councillor Stock OBE | - Leader of the Council |
| Councillor C Guglielmi | - Deputy Leader; Corporate Finance & Governance Portfolio Holder |
| Councillor P Honeywood | - Housing Portfolio Holder |
| Councillor McWilliams | - Partnerships Portfolio Holder |
| Councillor Newton | - Business & Economic Growth Portfolio Holder |
| Councillor Porter | - Leisure & Tourism Portfolio Holder |
| Councillor Talbot | - Environment & Public Space Portfolio Holder |

Most Council meetings are open to the public and press.

Agendas and Minutes are published on the Council's website www.tendringdc.gov.uk. Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting. Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Ian Ford Email: democraticservices@tendringdc.gov.uk or Telephone on 01255 686584.

DATE OF PUBLICATION: THURSDAY, 21 JANUARY 2021

AGENDA

1 **Apologies for Absence**

The Cabinet is asked to note any apologies for absence received from Members.

2 **Minutes of the Last Meeting (Pages 1 - 16)**

To confirm as a correct record the minutes of the last meeting of the Cabinet held on Friday 18 December 2020.

3 **Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 **Announcements by the Leader of the Council**

The Cabinet is asked to note any announcements made by the Leader of the Council.

5 **Announcements by Cabinet Members**

The Cabinet is asked to note any announcements made by Members of the Cabinet.

6 **Matters Referred to the Cabinet by the Council**

There are none on this occasion.

7 **Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.1 - Scrutiny of the Transformation of Digital Services (Pages 17 - 20)**

To enable the Cabinet to consider the comment made by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Council's transformation of Digital services.

8 **Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.2 - Scrutiny of the Transformation of Digital Customer Services (Pages 21 - 24)**

To enable the Cabinet to consider the recommendations made by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Council's transformation of Digital Customer services.

9 **Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.3 - Scrutiny of the Transformation of Staffing (Pages 25 - 26)**

To enable the Cabinet to consider the comment made by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Council's transformation of staffing resources.

10 Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.4 - Scrutiny of the Updated Financial Forecast/Budget 2021/22 and Housing Revenue Account Budget Proposals 2021/2022 (Pages 27 - 28)

To enable the Cabinet to consider the recommendations made by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Updated Financial Forecast/Budget 2021/22 and Housing Revenue Account Budget Proposals 2021/2022.

11 Leader of the Council's Items - A.5 - Executive Decision(s) taken as a matter of Urgency (Pages 29 - 32)

To notify Members of recent urgent Executive Decision(s) taken by the Leader of the Council on behalf of the Cabinet.

12 Leader of the Council's Items - A.6 - Priority Actions for 2021/22 and Monitoring Delivery of those Actions (Pages 33 - 50)

To invite Cabinet to determine its provisional key priority actions for 2021/22 and the means by which performance against the priorities will be monitored and reported on in that year.

Cabinet is further invited to approve that consultation on these key priority actions and the performance monitoring proposals be undertaken with the Overview and Scrutiny Committees. The outcome of the consultation would then be reported to Cabinet on 19 March 2021.

13 Cabinet Members' Items - Report of the Corporate Finance and Governance Portfolio Holder - A.7 - Protocol for Cabinet and Overview & Scrutiny Roles (Pages 51 - 96)

To approve the draft Executive Scrutiny Protocol which has been produced following consultation undertaken with the Chairmen of the relevant Committees and Portfolio Holders for recommendation onto the two Overview and Scrutiny Committees and full Council for adoption and incorporation into the Council's Constitution.

14 Cabinet Members' Items - Report of the Corporate Finance and Governance Portfolio Holder - A.8 - Latest Financial Forecast / Final General Fund Budget Proposals 2021/22 (Pages 97 - 120)

To seek Cabinet's approval of the latest financial forecast and final General Fund budget proposals 2021/22 (including Council Tax proposals) for recommendation to Council on 16 February 2021.

15 Cabinet Members' Items - Joint Report of the Housing Portfolio Holder and the Corporate Finance & Governance Portfolio Holder - Housing Revenue Account Budget Proposals 2021/2022 (Pages 121 - 134)

To seek Cabinet's approval of the final Housing Revenue Account (HRA) budget proposals 2021/22 (including fees and charges, capital programme and movement in HRA Balances) for recommendation to Council on 16 February 2021.

16 Management Team Items

There are none on this occasion.

17 Exclusion of Press and Public

The Cabinet is asked to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 18 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, as amended, of the Act.”

18 Exempt Minute of the Meeting held on Friday 18 December 2020 (Pages 135 - 136)

To confirm as a correct record the exempt minute of the meeting of the Cabinet held on Friday 18 December 2020.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Cabinet is to be held on Friday, 19 February 2021.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to Conduct Business in Private

Notice is hereby given that, in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Agenda Item No. 18 is likely to be considered in private for the following reason:

The item detailed below will involve the disclosure of exempt information under Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) to Schedule 12A, as amended, to the Local Government Act 1972:

Exempt Minute of the Meeting held on Friday 18 December 2020